

Past Simple



Actions at a point in the past

E.g. I went swimming yesterday.

Present Perfect



Repeated actions from past to present

E.g. I have gone swimming 3 times already.



Habitual actions in the past

E.g. I went swimming every day when I was 12.



Completed action related to the present

E.g. I have finished the swimming class and so I am really exhausted.



On-going state in the past

E.g. She was in Year 3 five years ago.



On-going state from past til present

E.g. We have been friends since we were 3.



Politeness

E.g. I wondered if you could tell me where the library is.



Imprecise time

E.g. I have studied French before.



Hypothesis / Unreal conditions

E.g. If I were a millionaire, I would quit the job.

